

**Town of Cape Elizabeth  
Finance Committee Agenda  
Tuesday - March 20, 2018  
7:00 p.m.  
Cape Elizabeth Town Hall  
Jordan Conference Room**

**Public Comment Period on Budget: 15 minutes**

**Public Participation at Town Council Meetings**

After an item has been introduced, any person wishing to address the council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the Town Council. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of councilors present. For agenda items that are not formally advertised public hearings, the time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority of the Town Council. The chairman may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Council has begun its deliberations on an item, no person shall be permitted to address the Council on such item.

**Decorum**

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.

Welcome and Introductory Comments: Jamie Garvin, Finance Committee Chairman

Review of Budget Review Schedule

Town Manager's Budget Overview - Matthew Sturgis

**Revenues**

**General Government Budgets:**

- 110            Review of Administration Budget - Sturgis
- 120            Review of Assessing, Codes and Planning - O'Meara
- 130            Town Council, Legal and Audit - Sturgis
- 140            Elections - Lane
- 150            Boards and Committees - Sturgis
- 160            Insurance - Sturgis
- 170            Employee Benefits - Sturgis
- 180            Debt Service - Sturgis

**Public Safety:**

- 210            Police Department - Williams
- 215            Animal Control - Williams
- 220            Public Safety Communications - Williams
- 225            WETeam - Gleeson
- 230            Fire Department - Gleeson
- 235            Fire/Police Unit - Gleeson

240	Miscellaneous Public Protection - Williams
250	Emergency Preparedness - Gleeson
735	Rescue Fund - Gleeson
410	Human Services -Sturgis
510	Library - Neugebauer
520	Contributions - Sturgis
530	Public Information - Sturgis
600	Facilities Management - Schwarz
610	Town Hall - Schwarz
615	Library Building - Schwarz
620	Town Center Fire Station - Schwarz
621	Community Center Building - Schwarz
622	Richards Pool Building - Schwarz
630	Police Station - Schwarz
631	Cape Cottage Fire Station - Schwarz

**Community Services Budgets:**

633	Community Services Administration - Raftice
634	Fitness Center - Raftice
635	Richards Pool Programs - Raftice
636	Community Services Adult Programs - Raftice
637	Community Services Youth Programs - Raftice
638	Cape Care Program - Raftice
710	Intergovernmental Assessments - Sturgis

Closing Comments: Jamie Garvin, Finance Committee Chairman

A special town council meeting will be held following the budget workshop.